

Village Hall Meeting Minutes 18th January 2021. 7.30 pm

Attended-

Roger Gowlett, Chris and Marjorie Bullbeck, Robert, and Karen Hayes.
Apologies –Patricia Dhrif, Pam Dobson.

Minutes of meeting;

- **Chair update**– Chris thanked committee for hard work.
- **Treasurers report**- Roger gave update- Accounts prepared December 2020
Roger reported that the cost of the roof came out within budget, confirmed that roof cost a total £34069.20, with a total rebate of £910.00.
 1. Roger and Robert gave update for building works. Wall bricked up in Sutcliffe room, office extended and cupboard knocked through.
 - Carpet and roof replaced.
 - Internal, predominantly completed, pending replacement of exterior door and window. Current cost for building works – 5,370.00, a further £1,000 to be paid for window and backdoor replacement.
 - Robert noted damage to vinyl carpet in Sutcliff room and hall - have asked for quote to repair/replace. Pending
 - Roof- note wires from BT hanging – consider a risk- Roger and Robert to manage. **Action Roger and Robert**
 - Security light needs to be put back up- Roger and Robert agreed to sort out. **Action Roger and Robert.**
 - Pothole in car park has been filled in – broken fence replace. Robert raised concern regarding pothole not sealed, Chris to follow up. **Action- Chris**
 - Office Windows- Needs additional and replacement blind- **Marjorie to action.**
 2. Robert reported that Office is near completion and looks good. Sizable office- noted that Parish clerk has village hall table with printer on- They have agreed to return ASAP.
 3. Network rail hire of carpark- This work is pending- Payment received for use of carpark.
 4. Quote received on Fire alarm system maintenance– Initial cost £1,323.48 annual ongoing- £117.00 – It was felt that this was a good price, however Roger agreed to get another quote to compare best price. **Action -Roger to follow up.**
 5. CCTV Robert will get quotes to put up CCTV. **Action- Robert to follow up.**
 6. Security light system- Discussed light in hall, tube is not working- **Action-Roger to follow up.**
 7. Agreed that the Village hall committee would consider stripping back flooring in hall and re wax. **Action- Robert to seek quotes.**
 8. Discussed hall clean, confirmed pleased with results.
 9. Banking – online this has been achieved. Robert to clarify secondary signature to increase security. **Action -Robert to follow up.**
 10. Post box – this has been achieved. Now post box at front door and outside parish office. Also additional book holder in cupboard and in reception area.
 11. Kitchen sink- this is being replaced- Quote received work pending.
 12. Agreed to continue paying cleaner £30.00 a week while hall remains closed due to Lockdown and national restrictions.
 13. Wall in back garden- Risk of falling bricks- Agreed to ask Geoff to take a look – **Action- Robert to action.**
 14. Stage update- Lighting and sound- Robert will explore funding etc.. Pending **-Action- Robert to follow up.**
 15. Microsoft subscription due- Annual- £79.99 **Action - Robert to set up annual debit through bank.**
 16. Dates for next meetings 26th April, 26th July, 25th October, 2021. 7.30 pm
 17. AGM 24th Jan 2022- 7.30 pm

Next meeting – 26th April 2021- 7.30pm